



A Non-profit

COVID-19 Addendum to the Parent Handbook

Updated March 4, 2022

Registration Conferences

Conferences and tours will be by appointment only.

Schedule

We are currently offering limited schedule options. Please ask the CKC Administrative Office for site specific information.

Tuition

As per the parent handbook, tuition is regardless of usage, it remains the same on vacations and holidays. There will be no adjustments to tuition for absences due to illness* or travel. There will be no adjustments to tuition if CKC, Inc. has to close 3 days or less due to acts of nature such as PG&E outages, air quality, or circumstances that would prevent us from safely operating.

*Beginning 3/1/22 through 5/31/2022:

If your child is out due to testing positive for COVID-19, CKC will provide up to 2 weeks credit. Parent is responsible for emailing proof of positive test to accounting@campuskidsconnection.com

Sign In/ Out & Arrival Procedures

A parent and/or an authorized adult are required to sign their child in and out at the beginning and end of each day. We encourage families to limit the number of adults dropping off and picking up to the best of their ability.

Parent Conferences & Infant/Toddler Needs and Services Meetings

Parents have the option of scheduling parent conferences either virtually using Zoom or in person at the center.

Face Coverings

Face coverings are currently recommended for individuals ages 2 years and older while indoors.

*We will continue to follow the most up-to-date guidance from the California Department of Public Health (CDPH), licensing, and information coming from our specific County.

Health Screening/ Illness Policy

Health screening procedures will be implemented daily for all staff and children before they enter the facility. The screening includes:

1. Self-screening for COVID-19 symptoms within the last 24 hours and whether anyone in their home has had symptoms or a positive test. **Symptoms include: fever (over 100 degrees), cough, shortness of breath, difficulty breathing, chills, repeated shaking with chills, fatigue, muscle pain, headache, sore throat, congestion, runny nose, nausea, vomiting, diarrhea, loss of taste or smell.** Affirmative response of any symptoms will **exclude the child from care.**
2. Staff will monitor children throughout the day for signs of illness. Children with a temperature of 100 or higher or any other COVID-19 symptom will be sent home and isolated from the general room population while waiting to be picked up. Children over 2 years will be required to wear their mask while waiting to be picked up.
3. Any child, staff, parent, or caregiver showing symptoms of COVID-19 will be excluded from the program.
4. Parents and staff should discuss and refer to the child's health history for any allergies, which would **not** be a reason to exclude the child from care.
5. Refer to current guidelines on returning to care after being excluded due to COVID-19 symptoms or exposure.
6. We reserve the right to exclude the child from care based on health concerns pertaining to COVID-19.

Meal Times/Nutrition

- Children will be spread out as much as possible to ensure adequate distancing during mealtimes.
- Children and Staff will practice proper handwashing before mealtimes.
- We will follow all CDC and CDPH COVID-19 food handling guidelines.

Napping (Preschool and Infant/Toddler)

Children will be distanced and positioned opposing head to feet during nap time or separated by a partition per licensing standards.

Program

The health and safety of our staff, children, and families is our top priority. In order to maintain a safe and healthy environment for all,

The following will be priorities in the daily center operations:

- Enhanced sanitation practices
- Implement and enforce handwashing guidelines for children & staff.
- Outdoor meal times when possible
- Health screening practices

- Introducing fresh outdoor air as much as possible
- Using opportunities to reduce time spent indoors by bringing children outside, weather permitting
- Staggering indoor and outdoor play to reduce the number of children in one area
- Cleaning and disinfecting high touch areas
- Cleaning and disinfecting toys and other shared materials
- Posting health & safety reminders & checklists
- Using cleaning products that have been approved for use against COVID-19 on the EPA approved list “N” and follow product instructions

Liability Waiver- CKC waiver of liability must be signed as part of the registration process.

CKC, Inc. reserves the right to make changes and/or corrections to the Parent Handbook. Parents will be informed via posting at the child care centers of any significant mid-year policy changes. Due to the ever changing guidelines and protocol due to the COVID-19 pandemic, policies may be changed at any time to meet these requirements. We will provide an updated addendum to our handbook as these occur.

For CDSS/CDPH Child Care Programs COVID-19 Guidance Update see www.covid19.ca.gov

Updated 3/1/2022



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COVID-19 Waiver of Liability

By signing this agreement, I acknowledge the contagious nature of COVID-19 and voluntarily assume risk that my child(ren), my family, and I may be exposed to or infected by COVID-19 by attending Campus Kids Connection, Inc child care centers and that such exposure or infection may result in personal injury, illness, permanent disability, and death.

In addition, I have read and understand the COVID-19 addendum to the parent handbook and agree to the policies and terms therein.

Parent Signature:

Print Parent Name:

Child(ren)s Name(s):

Date: